



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE & Affiliated to JNTUK) Estd-2008
Accredited by NBA for UG programmes of EEE, ECE, CSE & IT
ISO 9001: 2015, ISO 14001:2015, ISO 45001:2018 Certified Institution
Kapu Jaggarajupeta, VSEZ Post, Visakhapatnam-530049 A.P

VIEW/Principal/Office order/2022/019

Date: 12/04/2022

PROCEEDINGS OF THE OFFICE ORDER

Constitution of SC / ST Committee

To oversees the effective implementation of policies and programmes for the needy groups and to act as source of strength by providing Psychological and monetary assistance in order to achieve equality and social justice, it is decided to constitute "SC / ST Committee" with the following members with effect from 12th April 2022.

Sl. No	Name of Committee Member	Designation	Position
1.	Dr.Sudhakar Jyothula	Principal	Chairman
2.	Mr.S.Sagar	Asst.Prof-IT	Member
3.	Mr.B.Ravi	Asst.Prof-ECE	Member
4.	Mrs.S.Kezia	Asst.Prof-EEE	Member
5.	Mrs.M.Sowjanya	Asst.Prof-MBA	Member
6.	Dr.B.Chandra Sekhar	Assoc. Prof-BS&H	Coordinator

Duties & Responsibilities:

1. To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
2. To ensure provisions of an environment where all such students feel safe and secure.
3. To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.
4. To provide the mechanism to redress the grievance of SC/ST students, if any
5. To ensure protection and reservation as provided in the constitution of India.
6. To arrange for special opportunities to enhance the carrier growth.
7. To aware the SC/ST students regarding various scholarships program of State/Central Government.

Term : Two years and shall continue to be in force until reconstruction.

Meetings : Once in a semester.



3/20
12/4/22
Dr.Sudhakar Jyothula
PRINCIPAL

Copy to:

1. Individual
2. All HoDs
3. A.O/Office File

3/20
PRINCIPAL
Vignan's Institute of
Engineering for Women
K.J. Peta, VSEZ (P.O.)
Visakhapatnam-49



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

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Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530 049, Andhra Pradesh, India

Phone : 9133300357, 8886066339 :: Fax : 0891-2010485

E-mail : view.office2008@gmail.com, viewprincipal@gmail.com

website : www.vignanview.org

VIEW/SC-ST C- Meeting/2021-22/01

Date: 15/04/2022

CIRCULAR


The SC/ST committee Meeting has been planned to conduct on 16st April,2022, Saturday 11.00AM as it is about to discuss the duties and responsibilities of members of the department for upcoming semester . All the members of SC/ST committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

Discussion on duties and responsibilities of the members of the committee to upcoming Semester SC/ST students.




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Date: 16.04.2022

Minutes of the meeting of the SC/ST Committee

SC/ST Committee meeting is conducted on 16.04.2022 at 11:00 AM at board room, Vignan's Institute of Engineering for Women. In the meeting discussed about the duties and responsibilities of the members for the upcoming semester students. The meeting is preceded by the Coordinator of SC/ST Committee and it is attended by its members.

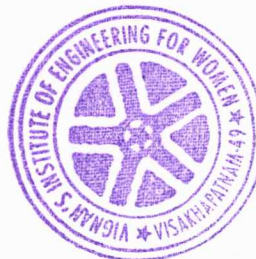
Composition of SC/ST Committee

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.ChandraSekharBeera	Associate Professor	Coordinator	
2.	Mr.S.Sagar	Asst. Professor- IT	Member	
3.	Mr.B.Ravi	Asst. Professor- ECE	Member	
4.	Mrs.S.Kezia	Asst. Professor- EEE	Member	
5.	Mrs.M.Sowjanya	Asst.Professor- MBA	Member	

Discussed Points:

1. To counsel and guide SC/ST students and help them to manage academic and personal issues of the college life.
2. To acquaint the SC/ST Students regarding various scholarships program of state/central government.
3. To arrange for special opportunities to enhance the career growth.
4. To provide free coaching to IV B.Tech students for competitive examinations.

COORDINATOR



PRINCIPAL

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VIEW/SC-ST C- Meeting/2021-22/02

Date: 23/09/2022

CIRCULAR


The SC/ST committee Meeting has been planned to conduct on 24th sept,2022, Friday 3.00PM as it is about to discuss the duties and responsibilities of members of the department for current semester. All the members of SC/ST committee are hereby informed to attend the meeting without fail.

Venue: Board Room

Agenda:

Discussion is convened on duties and responsibilities of the members of the committee for current Semester SC/ST students.




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website : www.vignanview.org

Date: 25.09.2022

Minutes of the meeting of the SC/ST Committee

SC/ST Committee meeting is conducted on 24.09.2022 at 3:00 PM at board room, Vignans Institute of Engineering for Women. In the meeting discussed about the duties and responsibilities of the members for the current semester students. The meeting is presided by the Coordinator of SC/ST Committee and it is attended by its members.

Composition of SC/ST Committee

Sl. No	Name of Committee Member	Designation	Position	Signature
1.	Dr.ChandraSekharBeera	Associate Professor	Coordinator	
2.	Mr.S.Sagar	Asst. Professor- IT	Member	
3.	Mr.B.Ravi	Asst. Professor- ECE	Member	
4.	Mrs.S.Kezia	Asst. Professor- EEE	Member	
5.	Mrs.M.Sowjanya	Asst.Professor- MBA	Member	

Points Discussed:

1. To provide internships to the SC/ST students.
2. To verify SC/ST Book bank in library.
3. To apply a project for SC/ST students for the Higher Education.

COORDINATOR



PRINCIPAL

Vignans Institute of
Engineering for Women
K.J. Peta, VSEZ (P.O.),
Visakhapatnam-49